



## Retrieving Voicemail

### **Step 1 Call In:**

1. Dial Your UNiCALL Number \_\_\_\_\_
2. While Greeting plays, press \* Star

### **Step 2 Log In:**

Enter your PASSWORD followed by \* Star  
(The system will advise you on the # of messages, both "New" and "Played")

### **Step 3 Listen to Message:**

Press (5) to Listen to Most Recent Message

### **Step 4 SAVE / DELETE:**

Press (5) to **Keep**  
Press (3) to **Delete**

### **Step 5 Listen to Next Message:**

Press (6) for Next Message

### **Step 6 Exit:**

To exit, just hang up

### **Direct Connect:**

~~While listening to or at the end of message:~~

1. Press (#) Hear Caller ID
2. Press (1) Connect to Caller

### **While Listening to Messages:**

- |                      |                                  |
|----------------------|----------------------------------|
| <del>0. Pause</del>  | <del>9. Cancel</del>             |
| 1. Back 8 seconds    | 11. Back to beginning of message |
| 2. Forward 8 seconds | 8. Transfer Message              |
| 5. Keep Message      | 3. Delete Message                |
| 6. Next Message      | 7. Reply to Message              |